

## **OCCUPATIONAL SAFETY AND HEALTH REQUIREMENTS**

1. The Contractor is obliged to familiarise itself with the scope of the works, the conditions and the place of their performance directly at the facility, so that the task can be performed comprehensively in all the disciplines, within the offered price.
2. The performance of the task will require strict adherence to occupational safety and health and fire protection regulations effective in Poland and on the premises of ANWIL S.A.
3. The Contractor will appoint a person to coordinate and supervise the performance of the works during the performance of the task at hand and a person responsible for observing occupational safety and health and fire protection regulations. The Contractor is obliged to provide constant supervision during the performance of the works.
4. The Contractor will provide all materials, parts, tools, equipment, including cranes, transport and scaffolding requisite for the task. The materials must come with certificates of origin issued by the manufacturer, as well respective certificates and technical approvals allowing their use.
5. The Contractor will perform all the works related to the task in accordance with the principles of technical knowledge, the provisions of the Polish construction law, the applicable standards and the Technical Conditions of Execution and Acceptance.
6. The Contractor is obliged to properly secure and mark the area within the scope of the works in accordance with the applicable legal provisions.
7. The Contractor will be required to provide acceptance documents after the completed works.
8. All the works related to the design / construction / extension / reconstruction / additional construction / change of the use of ANWIL S.A. facilities should be performed on the basis of the Technical Standards – Operational Order on: the implementation of the Technical Standards binding at ANWIL S.A. for application.
9. The works should be performed under the supervision of a representative of the Contractor Company. The Tenderer/Contractor is obliged to provide the Ordering Party with a list of supervisory personnel (functional persons representing the Contractor) authorised to receive written authorisations and written orders at power devices to perform the works.
10. Employees must be equipped with personal protective equipment adapted to the hazards of such work that is to be performed (e.g. protective helmet with four-point chin strap, safety goggles and working shoes of resistance class S3, protective clothing adapted to the hazards of the work to be performed, individual fall protection equipment – adapted to the height at which the works will be performed (if necessary), full face mask with the ABEK absorber 2).

11. The Contractor is obliged to maintain safety when performing the works performed on the basis of orders for the works on power devices in accordance with the manual for the safe operation of power devices at Anwil S.A.
12. The Contractor is obliged to undergo the induction training required on the premises of ANWIL S.A., which training is to cover: hazards occurring on respective installations, moving around the premises, safety regulations of work and conduct in emergency situations.
13. The training is required to obtain permission to enter the premises of ANWIL S.A. and to perform the works.
14. The Contractor will perform all the works related to the task pursuant to the Polish Construction Law, technical knowledge, applicable standards, technical standards in force at ANWIL SA, and the Technical Conditions for Execution and Acceptance.
15. The Contractor will maintain order and cleanliness on the construction site on an ongoing basis and will clean up the site before the final handover of the completed works.
16. The Contractor will, of its own accord and at its own expense, ensure technical, social and sanitary facilities for its staff for the purpose of the task at hand. The Ordering Party will merely indicate a place where this can be set up for the duration of the works.
17. All manuals, including ones on occupational safety and health, fire safety, technology and operation must be in Polish.
18. Before commencing the works, the Tenderer/Contractor is obliged to familiarise itself with and follow the applicable Internal Organisational Regulations of ANWIL S.A. in the area of Occupational Safety and Health.
19. Upon the request of the Preventive Services of ANWIL S.A., the Tenderer/Contractor is obliged to present sheets of initial and on-the-job training, certificates of periodic training, as well as medical certificates and qualifications/authorisations required by the legal provisions in force (e.g. welder qualifications, qualifications of the Office of Technical Inspection, etc.) of employees to perform the works on behalf of ANWIL S.A.
20. The Tenderer/Contractor is obliged to undergo the induction training required on the premises of ANWIL S.A., which training is to cover: hazards occurring at respective installations, moving around the premises, safe principles of work and conduct in emergency situations. The training is required to obtain permission to enter the premises of ANWIL S.A. and to perform the works.
21. The works to be performed will be performed at an installation which is periodically in production operation, and therefore the performance of the task will require strict compliance with occupational safety and health and fire protection regulations effective on the premises of ANWIL S.A.
22. Before commencing the works on the premises of ANWIL S.A., the Tenderer/Contractor is obliged to prepare the Manual for the Safe Performance of Works (MSPW), containing at least:
  - purpose, scope of work,

- way of preparing the workplace,
- way of performing work,
- types of hazards, possibility of their occurrence, safety rules in the event of their occurrence, and ways of preventing hazards associated with such works,
- identification of disconnections, outlets and inlets of carriers and energy supplies to be made, on a diagram or otherwise, if applicable to the scope of the works commissioned,
- performance of an occupational risk assessment for the task being performed,
- specification of the qualifications and preparation of employees for the works, including the provision of collective and individual protection equipment,
- identification of persons responsible for the preparation, performance and supervision of the works;
- emergency response, including means and routes of evacuation,
- and other matters specified in separate internal organisational regulations, e.g. Safety manuals for works in confined spaces.

The MSPW must be submitted for the opinion of the representative of the Prevention and Occupational Safety and Health Area at ANWIL S.A.

- 23 Before commencing the works on the premises of ANWIL S.A., the Tenderer/Contractor is obliged to prepare the Safety and Health Plan – SHP (if its preparation is required by the legal provisions in force). The SHP plan must be submitted for review to the representative of the Prevention and Occupational Safety and Health Area at ANWIL S.A.
- 24 The Tenderer/Contractor is obliged to provide daily supervision and advice on occupational safety by qualified Safety and Health Services or persons with sufficient training and certification. Such supervision must include all employees and persons through whom the works will be performed. For every 50 persons of the Contractor (including Subcontractors) present at the workplace, there should be no less than 1 person of the Contractor's Safety and Health Services.
- 25 Having signed the Contract, the Contractor is obliged to prepare a schedule for the performance of the works and submit it for approval before commencing the performance of the task.
26. The scope of the works will be subject to acceptance to confirm the completeness and correctness of workmanship following testing and trials at the workstation. This acceptance will be effected in the presence of a representative of the Contractor and the Ordering Party.
27. A written acceptance report will be prepared for each of the aforementioned acceptance activities, which should indicate in particular the date of the acceptance, as well as its subject and result.
28. Should it be detected that the subject was not duly executed, defects of the subject and the deadline of their repair are also to be specified in the report. The acceptance report

which contains a negative acceptance result may not constitute grounds for issuing the invoice.

29. In the event of interruptions due to the user revoking previously issued "One-off permits" to perform the works, the Contractor will not claim additional payment for parking hours. The works should be performed under the supervision of the representative of the Contractor Company. The Contractor is obliged to provide the Ordering Party with a list of supervisory personnel (functional persons representing the Contractor) authorised to receive written authorisations and written orders at power devices to perform the works.

30. The training is provided by ORLEN Eko sp. z o.o., 09-411 Płock, ul. Chemików 7 Contact details:

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The cost of the training is borne by the Contractor.