

Engineering, Procurement & Construction Contract

Public Company ORLEN Lietuva LPG flare system renovation

Technical Annex No. 10

Sample form of work handover and acceptance statement

Rev.	0	1	2
Date	2019-05-29		

TECHNICAL ANNEX 10 - SAMPLE FORM OF WORK HANDOVER AND ACCEPTANCE STATEMENT

Handover-Acceptance Statement for Performed Works (for not VAT payers)

Date: _____

Contractor:

Customer:

Public Company ORLEN Lietuva
 Legal entity code 166451720

Based on Contract No.concluded by the parties the Contractor shall transfer the following works to the Customer:

Project No.:

Work Area:

Work Order No. Purchase Order No.

Works performed from to

.....% of works performed according to Purchase Order

Currency

Item No.	Description of works and expenses	Inv. No.	Direct Expenses				
			Work	Materials	Machinery	Other	Total
	Works performed in total amount of (VAT excl.):						

An invoice shall be presented for the performed works in the amount of _____, ____.

Yes / No / Not used / Not needed

Contractor write-off or returned OL materials.....

Technical documentation provided and accepted.....

OL work side cleaned.....

Customer does not have any claims to the Contractor regarding quality of the performed works.

Work Supervisor: _____
 (signature, date)

Contractor: _____
 (signature, date) Seal

Customer: _____
 (signature, date) Seal

This Handover-Acceptance Statement for Performed Works is concluded in two copies, both having equal legal power. One copy goes to the Contractor, and one to the Customer.

TECHNICAL ANNEX 10 - SAMPLE FORM OF WORK HANDOVER AND ACCEPTANCE STATEMENT

Handover-Acceptance Statement for Performed Works (for VAT payers)

Date: _____

Contractor:

Customer:

Public Company ORLEN Lietuva
 Legal entity code 166451720

Based on Contract No.concluded by the parties the Contractor shall transfer the following works to the Customer:

Project No.:

Work Area:

Work Order No. Purchase Order No.

Works performed from to

.....% of works performed according to Purchase Order

Currency

Item No.	Description of works and expenses	Inv. No.	Direct Expenses					
			Work	Materials	Machinery	Other	Total	
	Works performed in total amount of (VAT excl.):							

A VAT invoice shall be presented for the performed works in the amount of _____, plus calculated VAT.

Yes / No / Not used / Not needed

Contractor write-off or returned OL materials.....

Technical documentation provided and accepted.....

OL work side cleaned.....

Customer does not have any claims to the Contractor regarding quality of the performed works.

Work Supervisor: _____
 (signature, date)

Contractor: _____
 (signature, date)

Customer: _____
 (signature, date)

Seal

Seal

This Handover-Acceptance Statement for Performed Works is concluded in two copies, both having equal legal power. One copy goes to the Contractor, and one to the Customer.